

## Audio file

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## Transcript

00:00:54 Kiyokawa

Good morning everyone. I would like to start the general meeting of the NAIST NAIST Alumni Association for the year 2021. My name is Kiyokawa, and I am serving as the president. My name is Kiyokawa. Thank you very much for your cooperation. Thank you very much for coming here today.

00:01:21 Kiyokawa

As a new initiative, we are recording the general meeting. We are going to make it available to those who cannot attend the meeting, and we are going to give them two weeks to explain.

00:01:41 Kiyokawa

With international students. I think there are many people who prefer English to Japanese, so we have set up a website for real-time machine translation in the chat room. If you access this site, you can see Microsoft's real-time translation. It's not perfect, but you can get a general idea of what's going on, so please take a look.

00:03:24 Kiyokawa

Yes, so I would like to start the General Assembly.

00:03:34 Kiyokawa

I'd like to go over the materials for the general meeting from the beginning.

00:03:43 Kiyokawa

First of all, I would like to address the President.

00:03:54 Kiyokawa

I was inaugurated in May 2018, and it will be four years next May. Well, I'm taking it easy, but I'd like to set up a system and provide various benefits to everyone. I would like to offer various benefits to you. I would like to start with item 2. As for agenda item No. 2, which is the confirmation of the agenda of the previous general meeting, the agenda is shown in Document 1 for the general meeting and the extraordinary general meeting.

00:04:24 Kiyokawa

It is attached as Document 2.

00:04:27 Kiyokawa

If you have any comments, please let us know two weeks after the end of the deliberation, or during this video conference, if you have any comments.

00:04:52 Kiyokawa

Yes, thank you very much. So I will not touch the content of the technology review, so I would like to move on. I would like to move on to the third item for discussion. I would like to move on to the next item.

00:05:16 Kiyokawa

Yes, this is the area. The income and expenditure report is shown in Document 3. The income is mainly from those who have enrolled this year, membership fees from new members, and a small amount of interest, so the total income is 14,206,185 yen. The total income is 14,206,185 yen. As for the expenditures, we have spent 1,321,086 yen on the renewal of the Pal Sign website and the member's management website. This accounting was approved by the Board of Directors at its meeting held just before the General Assembly. If you have any questions, please feel free to give us your opinions.

00:06:41 Kiyokawa

Is there anything you would like to ask me? Is it okay if I approve it?

00:06:55 Kiyokawa

Oh, yes, is that Ogawa-san? I'd like to ask you to speak up. Oh, are you okay? Oh, is it just a thumbs up?

00:07:05 Kiyokawa

Yes.

00:07:07 Kiyokawa

Are you okay?

00:07:09 Kiyokawa

You have raised your hand, but you may speak up if you wish.

00:07:19 Speaker 3

I'm sorry, I'm Ogawa.

00:07:22

Yes.

00:07:23 Speaker 3

Um, no, I mean how do you communicate that you've approved something?

00:07:27 Yasuhara.

Yes, thank you. I'm sorry, um...

00:07:31 Speaker 3

I'm sorry to say that I raised my hand.

00:07:34 Kiyokawa

Yes, yes, thank you. Is there anyone in particular who has difficulty in giving their approval? If not, we will count all in favor of the motion, and the final decision will be made after counting the votes for and against the motion during the two-week discussion period.

00:08:04 Kiyokawa

So, I would like to move forward with no further comments at this time. Thank you very much.

00:08:10 Kiyokawa

The next two are the settlement of accounts and the accounting audit. We have received reports that the accounting audit was done properly. We have received a report that the accounting audit was done properly. I would like to hear any comments from the teachers and committee members.

00:08:38 Kiyokawa

Are you okay? Yes, thank you very much. The next activity plan is of great interest to all of you and may be related to the exchange of opinions, so I would like to move it to the end of the agenda.

00:08:55 Kiyokawa

I would like to talk about the reappointment of board members first. As for the board members, we would like to keep the alumni association active, and it would be great if we could do our best, but we have always felt that we lack manpower. Based on the opinions of the board members and the 34 people who voted online, we decided to increase the number of board members. This way, please. Is it okay if I go down a little bit further?

00:09:40 Kiyokawa

The new members are Mr. Arai, Mr. Yasuhara, and Mr. Wada as an auditor. What we need to discuss at this general meeting is that we would like to ask for and approve the continuation of those whose term of office will expire in November, but the person in question is Mr. Okamura. However, if Mr. Okamura is okay with it, I would like to ask for the approval of the people on the frontline to reappoint him.

00:10:33 Kiyokawa

Am I correct in assuming that you will be reappointed?

00:10:45 Kiyokawa

Is everything okay?

00:10:48 Kiyokawa

Yes. Okamura-sensei. Is there anything you would like to say?

00:10:57 Okamura.

My name is Okamura. I was admitted to the university in 1998, but I am still working as a faculty member at the university, so I would like to be a bridge between graduates, current students, and faculty members. Since I am in charge of international relations, I would like to make use of my experience of being in Southeast Asia for a while for work and contribute something. I look forward to working with you.

00:11:38 Kiyokawa

Thank you.

00:11:40 Kiyokawa

As there were no objections, Dr. Okamura was approved for reappointment. We will continue to solicit opinions from the online audience. Thank you very much.

00:12:03 Kiyokawa

We have completed the reappointment of officers.

00:12:07 Kobayashi.

May I have a moment? I'm sorry. Yoshimoto-sensei, it's true that you and your predecessor stayed in the middle of the project, but you haven't been introduced at all, so I think it's better to introduce you as someone who changed in the middle of the project.

00:12:26 Yoshimoto

I hope you don't mind if I say hello. As I recall, Dr. Kanbara's predecessor, Dr. Junichiro Yoshimoto, who is also a faculty member in the Information Technology area, took his place on the board of directors due to some circumstances. There was a time when I was away from the Alumni Association for a while, but when I became a faculty member at NAIST, I think it was about five years ago. I started to get involved a little bit, and Mr. Tobioka asked me to become a board member. I will be helping out mainly with the website, so please keep up the good work.

00:13:20 Kiyokawa

Thank you very much. Shall all the new teachers go?

00:13:46 Yasuhara.

Hello everyone, my name is Yasuhara. My name is Yasuhara, and I am a member of the board of directors of the alumni association this year. I'm not sure if I can reveal his personal information, but I would like to ask for your continued support.

00:14:20 Kiyokawa

Thank you very much. This is the first general meeting where we are going to show our faces to many people online, so I think we should all introduce ourselves to the board members, but there are some matters to be discussed and opinions to be exchanged. We were probably in a hurry because we were running out of time, so we skipped the self-introductions in order to save as much time as possible in the back. I apologize for that. If there is enough time, how about we have each of you introduce yourselves and say a few words at the opinion exchange session? Yes. Then, as for the officers, I will proceed as if I have no particular objection at this time. Thank you very much. I would like to revise the agenda item, the activity plan, and consider it in conjunction with this exchange of opinions.

00:15:13 Kiyokawa

I would like to make a report on our activities at that time.

00:15:53 Kiyokawa

The first thing is the management system. However, as you can see here, we have assigned positions to clarify the roles and responsibilities. I hope that we will be able to plan and operate more actively in the future. The bottom of this page says that we have started hiring an administrative assistant, but this has been a long time coming, and we had been pondering how to hire an administrative assistant. However, we were able to proceed with the hiring of one new employee from NAIST, and the Alumni Association will pay for the labor cost and in return, the Alumni Association will pay for the administrative work. I don't know how long this will last, but it is written here that we can proceed with this plan. I will introduce it again later. As for No. 2, Pal Sign, as of October 10, 841 people have registered, and the number is gradually increasing.

00:17:27 Kiyokawa

So a total of 2252 people, which is an increase of 841 people from last year. I'm sorry, thank you very much. Eventually, we would like to bring this number up to 10,000.

00:17:41 Kiyokawa

Yes, and then number 3. As for the distribution of alumni association membership information, we do this every year, and we enclose envelopes inviting prospective students to join the association before they enter the school.

00:18:03 Kiyokawa

Please see the back of this document for materials at new student orientation and other events.

00:18:12 Kiyokawa

As of October 10, 2021, the rate of payment of the alumni association membership fee for new students enrolled in the spring was about 40%. Last year, the rate was about 1/3, so the rate has increased a little.

00:18:34 Kiyokawa

We can't force you to be a part of this project, but we would like to invite you to be a part of it. We will keep you posted on the progress as soon as it is finalized.

00:18:53 Kiyokawa

Yes, and then number 5. This is a report on the reunion meeting, last year or the year before? Well, it was before this. It was right after 2018, wasn't it? If you apply for the reunion meeting using the application form at the bottom of this page, we will support you with 1,000 yen out of the registration fee per person, up to a total of 100,000 yen. However, for the past year, since the event was held in Corona, there was no support because the event was not physically held.

00:19:38 Kiyokawa

I would like to introduce the online alumni association in Indonesia. The Indonesian alumni association is very active every year, and I would like to introduce the online version later.

00:20:06 Kiyokawa

As for the reunion meeting report, again, Corona is about to get a head start, so I will support it as soon as I receive an application.

00:20:18 Kiyokawa

Regarding No. 6, cooperation with the Career Support Section, I think it is difficult to say how closely the Alumni Association should cooperate with university events, but I personally think it is okay to cooperate with various NAIST events as long as it benefits the Alumni Association. Of course, from the NAIST side, I'm sure there is an idea that if cooperation with the alumni association will improve NAIST, then we should cooperate. Specifically, we invite alumni to give lectures on how they have built their careers and what kind of research activities they are engaged in, and people from companies go to those lectures to greet them. I'll tell you about it here. At the moment, what do you call it? Well...

00:21:16 Kiyokawa

There are some concerns about the introduction of techniques that are good for finding a job, but I guess there is a demand for such techniques, so we provide support in this way.

00:21:29 Kiyokawa

Then there is number 7. At the suggestion of Vice President Kobayashi here, which has already been implemented since this past June, we have started donating degree holders. When you complete the course, there is a blue binder. When you complete your studies, you receive a blue binder with a certificate of completion, and if you turn the binder over, you can find a folder called "Donation Nara Institute of Science and Technology Alumni Association. We decided to donate it. I hope that those who have completed their studies will keep the alumni association in their mind.

00:22:29 Kiyokawa

Number 8. We've introduced the zoom license. This is a license that allows each member to actually use the system if they follow these procedures. We've introduced a license that allows up to 500 people to connect at the same time. We will be using it as needed. Today's Zoom meeting is also being held under this license.

00:22:56 Kiyokawa

For example, we would like to hold a welcome party for new students, which we did not do because we wanted to do it, but we would like to consider it. This is a report on our activities over the past year. This is a report, not a discussion, but I would like to ask you a question.

00:23:30 Kiyokawa

I would like to know what activities we are planning for next year, and I would like to hear your opinions freely. Also, we have received a lot of comments on the web, so of course we need to introduce them here as well. First of all, I would like to talk about the activity plan, the results of the activities and the budget plan, which were just discussed at the board meeting. I mentioned earlier. Specifically, if a



chapter has been active for more than three years, has a website, and is recognized as a solid organization by country, the minimum amount is 10,000 yen. The Board of Directors agreed that it would be a good idea to provide support in the form of the attached table below, up to a maximum of 50,000 yen, depending on the specific number of participants the event attracts. The Board of Directors agreed that this would be a good idea, but we are still waiting for the opinions of the people here, and we are making the budget plan above based on this.

00:25:32 Kiyokawa

First of all, as for the income, I've written that we can expect about 200 people to spend 20,000 yen as usual, but here's the thing. I'm trying to make a system that will not result in a deficit, so I'm writing in parentheses in the income section. The figures in parentheses in the income section are based on the actual income from membership fees for the past two years. So it's not a form that shows next year's income and next year's expenses. It's a little difficult to understand, but the actual income for the last fiscal year, 2020, is written here, and we try to spend only in a way that does not exceed that amount by any means. The idea is that if we keep this kind of cycle going, at least we won't run out of money.

00:26:26 Kiyokawa

In light of this, I would like to talk about the expenditure section. This is the cost of using the membership registration site. As I mentioned earlier, NAIST has hired a clerical staff member to work for us, and we are going to donate money to cover some of the labor costs. I don't know how many hours that would be if we calculated it at 1,300 yen, but we have budgeted a total of 830,000 yen, so this idea of 830,000 yen does not mean that we will always pay this much no matter how much our activities slow down or no work occurs. I don't think it's a guarantee.

00:27:24 Kiyokawa

What I have included in the budget is a budget that I would like to ask for your approval to pay the maximum amount of money if there are active activities and the amount of work that contributes to the alumni association is generated and the clerks actually do it. To tell you the truth, this year, you have been here since May of this year, and based on the situation for the past six months, was it about 100,000 yen per year, Mr. Kobayashi? Yes, about 200,000. It's not anyone's fault, it's just that the board members are not able to generate that amount of workload, but I didn't say that because it would boomerang on us and make us even busier. However, I did not tell them that it would boomerang and make us even busier. I asked them to send me photos of their opinions and newsletters. If we were to properly maintain such news letters and bulletins, we would have to do a tremendous amount of work all of a sudden, but we couldn't do it even if we wanted to. I don't know how much work would be required if we were to do it properly, but for the first time we have a system that allows us to plan these things with a certain amount of man power behind it. So for the next fiscal year, I would like to be able to plan various new projects with this amount of money and this budget. If you have something to do, if you have the manpower, why don't you try this kind of service? This is the idea behind the

administrative employment fee. This is the concept of administrative employment costs. In the next case of degree holders, Professor Kobayashi made a suggestion earlier. This is an academic degree holder. This is the amount of money that we are paying. Also, food and beverage expenses for the event hosted by the alumni association. This is next year. I don't know if we will actually be able to eat here in a year's time, but before that, the cost was about this much. As for the next item, the expenses for inviting lecturers for events, etc., the Alumni Association plans events that are beneficial not only to the students of the school year, but also to all the members, with the support of active OBs. Then there is the alumni association support cost. The maximum amount for this is 2,000 yen per person as mentioned earlier. We are wondering how much the upper limit of 100,000 yen will be for the whole project, but based on the actual results, we think it will be about this amount. If we get a lot of applications and we get a lot of screams, we will be very happy.

Next. Overseas Chapter Activity Support Fund. The only applicable one is Indonesia for now, so...

We have accounted for 50,000 yen.

00:30:45 Kiyokawa

Yes, Dr. Kobayashi, when you say the upper limit is 200,000 yen, which case do you mean? You can say anything you want.

00:30:52 Kobayashi

I think it was 2,000 yen per person, with a limit of 200,000.

00:30:57 Kiyokawa

At 2,000 yen per person, 50 people would total 100,000 yen; wasn't there a limit of 100,000 yen per event?

00:31:07 Kobayashi.

I'm sorry.

00:31:08 Kiyokawa

Yes, thank you.

00:31:10 Kiyokawa

Yes, I may have made a mistake, so please keep telling me. Yes, the next thing is to hold a welcome party for new students, which does not require any money if it is zooming, but once we decided to do it with physics, we had a discussion about how much we should spend. When we tried to do it with physics, we had a discussion about how much we should spend, and we decided that we would like to do it with physics next year, so we recorded this amount.

The next license for Zoom is 165,000 yen. It's a little expensive, but the scale of 500 students is too large to be covered by the WebEx that the university buys. If we get all the new students from the entire university, the number of students will exceed 200, so WebEx can't cover that number, so we bought a license for 500 students.

00:31:50 Kiyokawa

In addition, there are fees and commissions, etc. The reserve fund should be slightly higher than the revenue above, because we need to recover the web site, and suddenly we have to deal with security issues. There are a lot of things that can happen, so we have set aside a reserve fund of this amount, and this is the proposed budget for income and expenses. This is our activity plan, and we only have 10 minutes left for speeches, but I would like to hear any comments from anyone.

00:32:34 Speaker 8

Why don't you have your office staff do twitter every week, for example?

00:32:41 Kiyokawa

Yes, I have received comments from other people that we should work harder on social networking, and I think we should definitely do that. If we only do the web, people won't see it unless they come here, so if there is anything we can do to push the envelope, I'd like to do it.

00:33:02 Kiyokawa

Yes, thank you. How about something else?

00:33:12 Yoshimoto.

Yes, I'm Yoshimoto, the director. As for the development of new regular members, when I heard the direction you mentioned earlier, I thought that the number of people from overseas was particularly low.

00:33:28 Yoshimoto

One reason is that 20,000 yen is not that cheap even for a Japanese person, but if you consider the cost of living overseas, especially in Southeast Asia, I think it is quite expensive. So I thought that some kind of reduction or exemption could be considered. For example, if you do volunteer work related to the alumni activities overseas, you could get a discount. In extreme cases, even if it's free of charge, I think it would be a good idea to set a rule that such activities would be considered as regular membership.

00:34:12 Kiyokawa

Thank you very much. Yes, I have been aware of the high hurdle of 20,000 yen for people from overseas, but I haven't had any ideas on how to deal with it. I didn't know whether we should halve the price or not, but I would like to think about it, including the idea you have just given me. I think it's important, but do you have any opinions about this?

00:34:37 Yasuhara.

Nice to meet you.

00:34:39 Speaker 8

Well, I think it's hard for international students when they are students, but I'm sure they will be able to pay for it once they get a doctorate and start working in Japan.

I think it would be better if the burden is shared equally, as it will increase when overseas chapters are established.

00:35:08 Yoshimoto

Yes, the timing of joining the alumni association is the same as when you enter the university, so if you join after you graduate, your mind will not be on the alumni association anymore. I think what you are saying is very true. However, I think it would be difficult to collect money when they are not aware of the alumni association. I thought it would be more fair if we could secure the right number of people and increase the number of people who would come to the reunion. That's what I proposed.

00:35:51 Kiyokawa

Thank you very much. I've received some comments on the web about how to make this more active. One of them is that we should actively promote not only Twitter but also Tiktok, Instagram, and Youtube.

So I would like to think about what kind of reduction or exemption or equivalence can be made in a way that everyone can understand.

00:37:03 Kiyokawa

I think it's important to have a Twitter account, because there are people who first learned about the meeting through Twitter, and they came to the meeting this time. I was reminded of the need to do so.

00:37:19 Kiyokawa

How do we lower the participation fee for people from overseas? How can we lower the participation fee for overseas participants? How about others?

This is a completely different topic, but you have been giving us your opinions for a long time, and I can't help but take up this topic, but, well, I can't answer as an opinion about the alumni association, but there was that drinking accident, wasn't there? What are your thoughts on that? What do you think about that?

00:38:01 Kiyokawa

On our side, there is still a self-restraint in effect that basically prohibits drinking at events on campus. Basically, we have been asked to refrain from drinking in a way that is almost prohibitive. At that time, there was an accident in which a person died due to drunkenness, and he was suspended for three months, which was one break, and then he was suddenly dismissed on disciplinary grounds. However, in light of this, I have confirmed that the maximum period of suspension has been extended from 3 months to 12 months.

00:39:00 Kiyokawa

But in any case, when something like this happens, it makes us feel bad, and we wonder what they are doing to us.

00:39:28 Kiyokawa

Yes, the alumni association will ask for this as well.

00:39:31 Kiyokawa

Yes, and any other comments. We have three or four minutes left.

00:39:38 Kobayashi.

I don't have much time left, but I was wondering if the students can use the zoom or not? I think there was a question about whether the graduates can use the zoom or not, and you should answer that question.

00:39:51 Akisada.

That's right. Yes, I'm Akisada, the director. I've discussed this with Mr. Arai here, and basically we are thinking of using Pal Sign as a portal and creating an entrance for applications there. I think it would be convenient to make it in a place where members can access it, so we are planning to make the alumni association's website so that members can access here when they apply for one of the sites.

00:40:18 Kiyokawa

Yes, thank you.

00:40:23 Kiyokawa

What do you think?

00:40:24 Kiyokawa

I would like to hear your constructive ideas. We still have a two-week deliberation period, so if you have any suggestions on how we can make things better, please send them to us there as well.

00:40:36 Kiyokawa

In relation to the scandal I mentioned earlier, you know. What I think is that we should make a rule to stop the alumni association if something happens. I think it would be a good idea for the alumni association to make a rule that if something goes wrong, we can stop it. There is no way to stop them, so I haven't been able to propose it in a proper form, but I would like to make it a rule.

00:41:09 Kiyokawa

I'm sorry it took so long, but we will continue to work on various projects so that we can be of service to everyone. I apologize for taking so long, but we will be working hard to come up with various plans that will be useful to everyone.

00:41:40 Kiyokawa

Yes, that's almost all I have to say.

00:41:46 Kiyokawa

Do you have any last minute requests?

00:41:57 Kiyokawa

Are you okay?

00:41:59 Kiyokawa

Thank you very much for your participation in the general meeting today. I look forward to working with you again.